

Wrentham School Council



School Improvement Plan 2017-2019

School Committee Approval: August 22, 2017

Wrentham Public Schools
School Council Members
2016-2017

School Members

Kathy Ahern, Delaney School Teacher

Vanessa Beauchaine, Roderick School Principal

Jennifer Downing, Roderick School Teacher

Lynda Hall, Roderick School Teacher

Kathy McGowan, Delaney School Speech & Language Pathologist

Colleen Wagstaff, Delaney School Principal

Parent Members

Marguerite Fifolt, Roderick School Parent

David Gresham, Delaney & Roderick Parent

Lisa Munn, Roderick School Parent

Manpreet Rana, Delaney & Roderick Parent

Jeffrey Schweitzer, Delaney & Roderick Parent

Council Co-Chairs:

Vanessa Beauchaine

David Gresham

Colleen Wagstaff

INTRODUCTION:

The Wrentham Public School Council was formed after the passage of the Massachusetts Education Reform Act (MERA) in 1993, a law mandating that every public elementary, secondary, and independent vocational school in the Commonwealth establish a school council. The goal of the Education Reform Act was to ensure the meaningful involvement of parents and community members in the activities and governance of local elementary, secondary, and vocational schools throughout the Commonwealth.

School councils are advisory bodies. School councils shall provide advice and recommendations to the school principals and where appropriate to the school committee. School councils shall provide assistance and represent the community of parents and businesses and shall be reflective of the school community.

Its purpose is to assist the principal in identifying goals for the school and identifying students' educational needs. With input from various committees/cadres made up of staff and parents, the Council is also responsible for reviewing and monitoring the building budget, monitoring the current School Improvement Plan (SIP), and preparing a School Improvement Plan (SIP) for the next school year.

During the 2016-2017 a comprehensive School Needs Survey was administered to both the families and staff associated with the Delaney and Roderick Schools. The survey results along with other data sources such as MCAS were used as baseline data to inform the creation of the next School Improvement Plan for the 2017-2019 school years.

WPS SIP 2017-2019

I. School Climate

GOAL: During the 2017-2019 school years physical and emotional safety will be addressed for students and staff members

WPS Strategic Goal 2: Strengthen parent and community partnerships.

WPS Strategic Goal 3: Ensure the schools are clean, safe, attractive and conducive to learning.

WPS Goal 2 Objectives: Send notices home to families about school and community events in a structured and predictable manner; Improve communication between the schools and students' homes through emails and telephone calls; Develop a robust and dynamic online presence for Wrentham Public Schools.

WPS Goal 3 Objectives: Increase signage around the district to direct the community to the locations of the schools.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
1. Communicate the process for addressing concerns about bullying behaviors to students, families, and staff.	<p>School Needs Survey 2017</p> <p>*71.33% of Delaney families are aware of the bullying policy (Delaney)</p> <p>*90.76% of Roderick families are aware of the bullying policy</p> <p>*53.17% agree that bullying behaviors are addressed promptly (Roderick)</p>	Principals Teachers Counselors School Psychologists	2017-2019		N/A
2. Communicate the bus rules to students, families, and staff that are delineated in the handbook and ensure consistency in the enforcement of bus rules on all buses.	<p>School Needs Survey 2017</p> <p>*Only 68.55% of Delaney families and 70.63% of Roderick families reported that their children feel safe on the bus.</p> <p>*Families conveyed concerns about the behaviors on the bus and the need to enforce bus rules.</p>	Principals Bus drivers and coordinator Lead Teacher for Student Support	2017-2019		N/A
3. Honor and appreciate the individual and collective efforts of our staff members regularly.	<p>School Needs Survey 2017</p> <p>Six WPS staff members commented that the staff is overworked and that there is a low staff morale.</p>	Leadership Team	2017-2019		N/A
4. Ensure safe and secure procedures at arrival and dismissal.	<p>School Needs Survey 2017</p> <p>*87.5% of staff, 71.43 % of Roderick families, and 80.5% of Delaney families reported that the beginning and end of the day run smoothly.</p> <p>*Comments included concerns about procedures, lack of parking, and dismissal from the Delaney cafeteria</p>	Principals Staff on duty at arrival and dismissal	2017-2018		Possible funding needed for safety equipment (i.e. cones or signs)

WPS SIP 2017-2019

I. School Climate (Continued)

GOAL: During the 2017-2019 school years physical and emotional safety will be addressed for students and staff members

WPS Strategic Goal 2: Strengthen parent and community partnerships

WPS Strategic Goal 3: Ensure the schools are clean, safe, attractive and conducive to learning

WPS Goal 2 Objectives: Send notices home to families about school and community events in a structured and predictable manner; Improve communication between the schools and students' homes through emails and telephone calls; Develop a robust and dynamic online presence for Wrentham Public Schools.

WPS Goal 3 Objectives: Increase signage around the district to direct the community to the locations of the schools.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
5. Increase safety for staff after hours.	<p>School Needs Survey 2017 *Only 83.54% of staff feel safe walking to and from their vehicle outside of school hours. *Twelve comments reported that the parking lot is not well-lit.</p>	Leadership Team	2017-2018		Possible funding required for additional lighting
6. Increase Social Emotional Learning opportunities for students Pre-K through Grade 6.	<p>School Needs Survey 2017 *84.83% of Delaney families and 84.68% of Roderick families reported their children's social and emotional learning needs are met. *52.86% of staff reported that students' social/emotional learning needs are met</p>	Social Emotional Learning Committee	2017-2019		Possible funding for professional development for staff and/or instructional materials
7. Recognize and celebrate individual and collective achievements of students.	<p>School Needs Survey 2017 *90.57% of Delaney families, 80.16% of Roderick families, and 98.7% of staff agreed that students are recognized for achievement. *60.38% of Delaney families, 56.35% of Roderick families, and 67.5% of staff agreed that students are publicly celebrated for contributions and achievements.</p>	Social Emotional Learning Committee WPS Staff	2017-2019		N/A

WPS SIP 2017-2019

II. Communication

GOAL: During the 2017-2019 school years effective modes of communication will be explored and implemented within the school community, between schools and families, and between schools and the community at large.

WPS Strategic Goal 2: Strengthen parent and community partnerships.

WPS Goal 2 Objectives: Develop a robust and dynamic online presence; Send notices home to families about school and community events in a structured and predictable manner; improve communication between the schools and students' homes through emails and phone calls; utilize local access cable TV and print media to share news about the district.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
1. Ensure consistency of expectations from individual teachers to students' families.	School Needs Survey 2017 *38.46% of staff update their website regularly (39.74% reported N/A) *83.33% of staff respond to calls/emails promptly (16.67% N/A) *92.21% of Delaney families and 95% of Roderick families reported that staff responds promptly to calls/emails	Teachers Principals Directors of Student Services, Technology, and Curriculum, Instruction, and Assessment	2017-2018		N/A
2. Update school and classroom websites and blogs regularly and ensure that they are user-friendly to increase effectiveness of communication.	School Needs Survey 2017 *38.46% of staff update their website regularly (39.74% reported N/A) *61.04% of Delaney families and 63.33% of Roderick families report that the classroom websites are helpful. *82.47% of Delaney families and 79.17% of Roderick families agreed that the websites and blogs are informative.	Teachers Principals Technology Department	2017-2019		N/A
3. Meet the needs of families' schedules and communication preferences.	School Needs Survey 2017 *9.74% of Delaney families and 11.67% of Roderick families utilize Twitter. *39.61 % of Delaney families and 45.83% of Roderick families access the Facebook page. *33.77% of Delaney families and 24.17% of Roderick families agreed that the Principal Coffees (8:30 a.m. - 9:30 a.m.) work well with their schedules.	Leadership Team School Council Members	2017-2019		N/A

WPS SIP 2017-2019

II. Communication (Continued)

GOAL: During the 2017-2019 school years effective modes of communication will be explored and implemented within the school community, between schools and families, and between schools and the community at large.

WPS Strategic Goal 2: Strengthen parent and community partnerships.

WPS Goal 2 Objectives: Develop a robust and dynamic online presence; Send notices home to families about school and community events in a structured and predictable manner; improve communication between the schools and students' homes through emails and phone calls; utilize local access cable TV and print media to share news about the district.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
4. Continue to improve the calendar system.	School Needs Survey 2017 Staff commented that the calendar system is beginning to improve.	Technology department Principals Teachers Administrative Assistant to the Superintendent	2017-2018		N/A
5. Increase communication between and among the Norfolk, Plainville, and King Philip school districts.	Walker Report 2016 Recommendation to form a representative committee from all four districts (King Philip, Norfolk, Plainville, and Wrentham) to improve the transition from the PK-6 districts to KP. Anecdotal reports from special education staff, counselors, teachers, and principals who desire to have more frequent contact with job-alike staff members in the partnering districts.	Leadership Team Regional representative committee (Walker Report)	2017-2019		N/A

WPS SIP 2017-2019

III. Learning Environment

GOAL: During the 2017-2019 school years, the learning environment within the Delaney and Roderick will continue to improve to foster 21st century learning opportunities.

WPS Strategic Goal 3: Ensure schools are safe, clean, and conducive to a 21st century learning environment.

WPS Goal 3 Objectives: Develop a plan for student and staff furniture replacement; Ensure the schools have the hardware and the network infrastructure to support 21st century learning.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source												
1. Reduce financial responsibilities for families buying school supplies.	<p>School Needs Survey 2017 *Ten comments asserted that parents should not have to pay for school supplies.</p> <p>School Council discussions</p>	<p>Leadership Team</p> <p>Teachers</p>	2017-2019		WPS Budget												
2. Ensure equivalent set-up of furniture, supplies, and materials in each learning area.	<p>School Needs Survey 2017 (The table below represents the extent to which the survey participants agree that the classrooms are equipped with appropriate furniture and materials.)</p> <table border="1"> <thead> <tr> <th></th> <th>Staff</th> <th>Del.</th> <th>Rod</th> </tr> </thead> <tbody> <tr> <td>Furniture</td> <td>81.08%</td> <td>96.0%</td> <td>94.96%</td> </tr> <tr> <td>Materials</td> <td>85.14%</td> <td>86.0%</td> <td>79.83%</td> </tr> </tbody> </table> <p>Individual school inventories of furniture and supply needs</p>		Staff	Del.	Rod	Furniture	81.08%	96.0%	94.96%	Materials	85.14%	86.0%	79.83%	<p>Leadership Team</p>	2017-2019		WPS Budget
	Staff	Del.	Rod														
Furniture	81.08%	96.0%	94.96%														
Materials	85.14%	86.0%	79.83%														
3. Equip classrooms with appropriate technology and the bandwidth to support additional devices.	<p>School Needs Survey 2017 (The table below represents the extent to which the survey participants agree that the classrooms are equipped with appropriate technology.)</p> <table border="1"> <thead> <tr> <th></th> <th>Staff</th> <th>Del.</th> <th>Rod</th> </tr> </thead> <tbody> <tr> <td>Technology</td> <td>83.78%</td> <td>78.67%</td> <td>84.03%</td> </tr> </tbody> </table>		Staff	Del.	Rod	Technology	83.78%	78.67%	84.03%	<p>Leadership Team</p> <p>Technology Department</p>	2017-2019		WPS Budget				
	Staff	Del.	Rod														
Technology	83.78%	78.67%	84.03%														

WPS SIP 2017-2019

IV. Curriculum and Instruction

GOAL: During the 2017-2019 school years, the learning opportunities in all subject areas will be enhanced to promote student progress and high levels of academic achievement as measured by local and state student assessments and future school needs surveys.

WPS Strategic Goal 1: Foster a district culture of continuous growth and learning for students, teachers, staff, and administrators.

WPS Goal 1 Objectives: Develop schedules and training for teachers to collaboratively review student assessment data, identify areas of strength and need, and implement differentiated interventions.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
1. Increase the academic rigor and enrichment while ensuring that learning opportunities provided are appropriate for the developmental level of the students at each grade level.	<p>School Needs Survey 2017 *82.86% of staff, 85.52% of Delaney families, and 85.59% of Roderick families agreed that students are provided with challenging and comprehensive curricula. *80.0% of staff, 85.52% of Delaney families and 88.29% of Roderick families agreed that the high expectations of the curriculum reflects an understanding of child development. *Comments reflected that the grade level expectations appear to be beyond the students' developmental levels.</p>	<p>Leadership Team Teachers</p>	2017-2019		Possible WPS funding required for additional curriculum resources
2. Provide music to all students at grades 4-6	<p>School Needs Survey 2017 *Only 78.57% of staff and 85.59% of Roderick families agree that students are provided with ample opportunities for music. *Comments reflect a need to provide music for all students.</p> <p>Note: Wrentham's current music offerings are optional for grades 4-6 while Norfolk and Plainville provide music instruction for all students in grades 4-6.</p>	Leadership Team	2017-2019		WPS Budget for additional music teacher(s)

WPS SIP 2017-2019

IV. Curriculum and Instruction (Continued)

GOAL: During the 2017-2019 school years, the learning opportunities in all subject areas will be enhanced to promote student progress and high levels of academic achievement as measured by local and state student assessments and future school needs surveys.

WPS Strategic Goal 1: Foster a district culture of continuous growth and learning for students, teachers, staff, and administrators.

WPS Goal 1 Objectives: Develop schedules and training for teachers to collaboratively review student assessment data, identify areas of strength and need, and implement differentiated interventions.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
3. Continue to develop a scope and sequence for Social Emotional Learning lessons at each grade level and a tiered approach to meet the social and emotional needs of all students.	<p>School Needs Survey 2017 *84.83% of Delaney families and 84.68% of Roderick families reported their children's social and emotional learning needs are met. *52.86% of staff reported that students' social/emotional learning needs are met.</p>	<p>Social Emotional Learning Committee</p> <p>Principals</p> <p>Directors of Student Services and Curriculum, Instruction, and Assessment</p>	2017-2019		Possible funding for additional professional development for staff and administrators
4. Increase accessibility to curriculum information for families	<p>School Needs Survey 2017 Comments yielded a need to make curriculum information more accessible. Results included double-digit percentages in the "N/A or I don't know" category for many curriculum areas.</p>	<p>Leadership Team</p> <p>Technology Department</p>	2017-2019		N/A
5. Provide library instruction at Delaney.	<p>Library instruction at Delaney was omitted as a result of previous budget cuts.</p> <p>Anecdotal comments identify a need for library instruction beyond weekly book-borrowing at Delaney.</p>	Leadership Team	2017-2019		WPS Budget for additional librarian
6. Increase STEM learning opportunities for all grades.	<p>School Needs Survey 2017 *75.71% of staff, 77.93% of Delaney families, and 90.09% of Roderick families agree that ample STEM learning opportunities are provided.</p> <p>*Comments indicate that STEM learning opportunities are needed at all grade levels.</p>	Leadership Team	2017-2019		<p>WPS Budget for professional development, curriculum resources, and supplies</p> <p>W.E.S.T.</p>

WPS SIP 2017-2019

V. School Administration

GOAL: During the 2017-2019 school years, processes and procedures will be improved to ensure the safety and security of the buildings to foster a positive learning environment for students.

WPS Strategic Goal 1: Foster a district culture of continuous growth and learning for students, teachers, staff, and administrators; #2 Strengthen parent and community partnerships; #3 Ensure schools are safe, clean, and conducive to a 21st century learning environment.

WPS Goal 1 Objectives: Ensure discipline is educational, progressive, and appropriate for students based on their ages, grades, and needs and communicated to the students' families; Solicit feedback about the strengths and weaknesses of the district and the progress of new initiatives through meetings and surveys.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
1. Address lunch concerns, duration and menu	<p>School Needs Survey 2017 *30/41 comments from Delaney families indicated the time provided for lunch is too short and is lacking in nutrition *Two comments from Roderick families also indicated that lunch is too short</p>	<p>Leadership Team Food Services Director</p>	2017-2019		Possible changes in cost of lunch if offerings are changed.
2. Encourage movement throughout the day and ensure recess occurs for all.	<p>School Needs Survey 2017 Anecdotal data reveals that students lose recess as a consequence for unrelated behaviors, recess is too short, and that students need more opportunities to move throughout the day.</p>	<p>Principals Teachers Lead Teacher for Student Support Social Emotional Learning Committee</p>	2017-2019		N/A
3. Ensure that all students and families are aware of the student handbook	<p>School Needs Survey 2017 *5. 71% of staff, 13.29% of Delaney families, and 4.5% of Roderick families responded in the "N/A or I do not know" category when asked if the handbook provided helpful information for students, staff and families. *Anecdotal comments revealed that many students and families have not read the handbook.</p>	<p>Principals WPS Staff Families Students</p>	2017-2018		N/A

WPS SIP 2017-2019

V. School Administration (Continued)

GOAL: During the 2017-2019 school years, processes and procedures will be improved to ensure the safety and security of the buildings to foster a positive learning environment for students.

WPS Strategic Goal 1: Foster a district culture of continuous growth and learning for students, teachers, staff, and administrators; #2 Strengthen parent and community partnerships; #3 Ensure schools are safe, clean, and conducive to a 21st century learning environment.

WPS Goal 1 Objectives: Ensure discipline is educational, progressive, and appropriate for students based on their ages, grades, and needs and communicated to the students' families; Solicit feedback about the strengths and weaknesses of the district and the progress of new initiatives through meetings and surveys.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
4. Create a staff handbook	WPS does not currently have an employee handbook in place beyond the provisions included in the contracts signed by the employees.	Leadership Team WTA Leadership	2017-2019		N/A
5. Gather more information about conference feedback	<p>School Needs Survey 2017 *Only 1.43% of staff disagreed that conference time was sufficient whereas 25.17% of Delaney families and 19.82% of Roderick families disagreed that conference time was sufficient.</p> <p>*Under the current contract, teachers are providing (or exceeding) the amount of conference time expected.</p>	School Council Members	2017-2019		N/A

WPS SIP 2017-2019

VI. Building and Facilities

GOAL: During the 2017-2019 school years, the building structures and facilities will be updated and maintained to provide a clean, safe, and aesthetically pleasing school environment that is conducive to learning.

WPS Strategic Goal 3: Ensure the schools are clean, safe, attractive and conducive to learning

WPS Goal 3 Objectives: Work with the Town and the MSBA to secure a new roof at the Delaney School; Collaborate with the Town to develop a plan to revitalize the Vogel School.

Action	Baseline Data	Person(s) Responsible	Timeline	Indicators of Progress/Success	Resources Needed/ Anticipated Funding Source
1. Update student and staff bathrooms to provide clean, comfortable, and aesthetically pleasing bathroom facilities.	<p>School Needs Survey 2017 *44.59% of staff, 66.67% of Delaney families, and 55.46% of Roderick families agree that they are pleased with the general appeal, comfort, and condition of the bathrooms. *Comments indicated that both student and adult bathrooms need to be updated across the schools.</p>	Leadership Team Maintenance Staff	2017-2019		Possible WPS funding required for materials and labor to update the bathrooms
2. Update Roderick Playground	<p>School Needs Survey 2017 *36.14% of the Roderick families disagreed that they are pleased with the general appeal, comfort, and condition of the Roderick playground.</p>	Leadership Team	2017-2019		Possible WPS funding and potential fundraising needed to update the Roderick School playground equipment
3. Improve the appeal, comfort, and condition of the Vogel School.	<p>Current Status: *Roof needs to be replaced *Paint is peeling *Lower Level needs to be emptied of extra furniture and supplies *Restoration of the learning spaces School Needs Survey 2017 Comments suggest restoring the science lab.</p>	Leadership Team Maintenance Staff	2017-2019		Additional funding for the roof repair and the painting and maintenance required to restore the learning spaces to a usable condition.
4. Improve the appeal, comfort, and condition of the Roderick Back Gym	<p>Current Status: *Music equipment is at risk for damage when the space is used by outside sports groups. *Lighting is poor *Lack of acoustical tile or band shell to improve acoustics for music instruction School Needs Survey 2017 *Only 53.78% are pleased with the general appeal, comfort, and condition of the Back Gym.</p>	Leadership Team Maintenance Staff	2017-2019		Additional funding to update the Back Gym with appropriate lighting and acoustical enhancements.

Glossary of Terms and Abbreviations

Leadership Team - The Wrentham Public Schools Leadership Team consists of the following administrators: Superintendent, Principals, Business Manager, Director of Curriculum, Instruction, and Assessment, Director of Student Services, and the Director of Technology.

SIP - School Improvement Plan

Walker Report - An Independent Special Education Review funded by the King Philip, Norfolk, Plainville, and Wrentham school districts to review and improve the special education provisions in Wrentham, Norfolk, Plainville, and the KP school districts.

W.E.S.T. - Wrentham Elementary Schools Trust- W.E.S.T. has generously funded many programs and events over the years through additional fundraising efforts to enrich the learning opportunities provided to the students attending Delaney and Roderick Schools.

WPS - Wrentham Public Schools